

## KPI / Priority tracker Tool

Smart goal to be tracked	<i>e.g. Sales calls</i>			
	Planned progress	Actual progress toward total	Last 7 days	Next 7 days
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Week 13				
End of Quarter target				